



PUBLIC REEF BUILDING PROGRAM

Coastal Fisheries Division

Public Reefing Agreement

Control No.

TPWD Use Only

General Terms and Conditions

Applicant agrees to the following:

- A copy of this agreement must be on board the listed vessel while conducting deployment activities under provisions of this agreement.
- Only reef units inspected and approved may be deployed.
- Applicant hereby grants permission to TPWD to board or accompany the deployment vessel in order to monitor deployment operations.
- Reef units deployed under the Public Reefing Agreement become property of TPWD.
- The reef area is public activities conducted under this agreement do not give Applicant any rights or private use over those of the general public and the existence of this reef does not exclude any other authorized use of the area.
- To pay non-refundable financial consideration to the department in the amount specified herein, unless waived by TPWD.
- To comply with all provisions of this Public Reefing Agreement including, but not limited to the following:
 - deploy reef units during daylight hours only;
 - document GPS coordinates of each reef unit deployment site;
 - notify TPWD at least 72 hours prior to deployment operations;
 - return GPS coordinates to TPWD within 5 working days of the deployment;
 - any other special provisions documented in the Public Reefing Agreement.

Information contained in this agreement incorporate information from the following documents:

Public Reefing Application (PWD 1131-V3400); Reef Unit Information (PWD 1132A-V3400); Pre-Deployment Notification (PWD 1132B-V3400) and Contribution Verification (PWD 1132C-V3400).

Consideration to be Paid: *Unless waived by an authorized TPWD representative, Applicant must submit the amount listed below payable to the Artificial Reef Fund in the form of a personal check, cashier's check or money order.*

\$ _____ Amount Due:	\$ _____ Amount Paid:	<input type="checkbox"/> Consideration Waived:	----- Initials of Authorized TPWD Representative
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Authorized Deployment Site: *Reef material may be deployed only within the area defined by the following coordinates:*

	Latitude	Longitude
Center Point:	___ ° ___ ' N	___ ° ___ ' W
Northeast Corner:	___ ° ___ ' N	___ ° ___ ' W
Southeast Corner:	___ ° ___ ' N	___ ° ___ ' W
Southwest Corner:	___ ° ___ ' N	___ ° ___ ' W
Northwest Corner:	___ ° ___ ' N	___ ° ___ ' W

Comments and Special Conditions : *Applicant must comply with the special conditions listed below (if any)*

By signing below I certify that I have read and understand the general terms and conditions stated in this Public Reefing Agreement and agree to abide by its terms and any Special Conditions contained herein. I also attest I have read and understand the provisions of 31 TAC §§57.950-57.955 and the contents of the department publication entitled "Texas Public Reef Building Program; Standard Operating Protocol and Guidelines." I further understand non-compliance with the terms and conditions of the Public Reefing Agreement may constitute a violation of federal law.

Applicant		Texas Parks and Wildlife	
_____	____/____/____	_____	____/____/____
Applicant Signature	Date	Authorized Representative Signature	Date
_____	____/____/____	_____	____/____/____
Agent Signature	Date	Printed Name	Title

This agreement is valid until 1159 PM on ____/____/____ *Applicant may request in writing from TPWD an extension of up to 90 days.*



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Reef Unit Information

Page of

Reef Unit Inspection Information

(This Section to be Completed by TPWD Only)

- Only reef units inspected and approved may be deployed.
- Only reef units affixed with an official TPWD approval placard may be deployed.
- The signature below authorizes the reef units listed below to be deployed under the Public Reefing Agreement.

Deployment Information

(This Section to be Completed by Applicant)

This form MUST be sent by facsimile to the Texas Parks and Wildlife Department Coastal Fisheries Division (512) 389-8878 within 5 days following deployment.

Enter GPS Coordinates for each Reef Unit at the Time of Deployment

No.	Description of Each Reef Unit	Approval Number	Latitude	Longitude
1			__ ° __.____ ' N	__ ° __.____ ' W
2			__ ° __.____ ' N	__ ° __.____ ' W
3			__ ° __.____ ' N	__ ° __.____ ' W
4			__ ° __.____ ' N	__ ° __.____ ' W
5			__ ° __.____ ' N	__ ° __.____ ' W
6			__ ° __.____ ' N	__ ° __.____ ' W
7			__ ° __.____ ' N	__ ° __.____ ' W
8			__ ° __.____ ' N	__ ° __.____ ' W
9			__ ° __.____ ' N	__ ° __.____ ' W
10			__ ° __.____ ' N	__ ° __.____ ' W

TEXAS PARKS AND WILDLIFE		APPLICANT	
		By signing below I certify that the artificial reef units listed herein (and on attached pages, if required) have been deployed at the coordinates noted above.	
(Authorized Inspector Signature)	__ / __ / __ Inspection Date		
		Signature of Applicant	__ / __ / __ Date
Printed Name	Title	Signature of Authorized Agent	__ / __ / __ Date

(Use form below for additional pages if necessary)



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Coastal Fisheries Division Public Reefing Agreement

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Reef Unit Information (continued)

Page of

Reef Unit Inspection Information

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			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W
			__ ° __.____ ' N	__ ° __.____ ' W

Duplicate as necessary for additional sheets



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Pre-Deployment Notification

No Less than 72 Hours Prior to Departure from Dock Applicant MUST:

1. Submit this completed form to the Artificial Reef Program Coordinator via facsimile to 512-389-8878; AND
2. Contact the Artificial Reef Program Coordinator by telephone (Monday-Friday 8:00 am to 4:00 pm) at 512-389-4686.

____/____/____
Date Received by
TPWD

Section I. Transport Vessel Registration Number(s):

1. Vessel # 1	Vessel # 2	Vessel # 3	Vessel # 4	Vessel # 5
1b.				

Section II. Proposed Date and Time of Departure from Dock & Estimated Date and Time of Arrival at Deployment Site:

DEPARTURE		ARRIVAL	
2. _____/_____/_____ Date	3. _____ : _____ Time <input type="checkbox"/> AM or <input type="checkbox"/> PM	4. _____/_____/_____ Date	5. _____ : _____ Time <input type="checkbox"/> AM or <input type="checkbox"/> PM

Section III. Applicant Signature:

6. _____ Applicant's Signature	_____/_____/_____ Date	7. _____ Agent's Signature	_____/_____/_____ Date
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Instructions for Completing the Pre-Deployment Notification Form

Section I: Transport Vessel Information: (line number 1)

1. Provide the registration number of each transport vessel. If extra space is needed for additional vessels, enter registration numbers on line 1b.

Section II: Proposed Date and Time of Departure from Dock & Estimated Date and Time of Arrival at Deployment Site(line numbers 2-5)

2. Enter proposed date of departure from dock.
3. Enter proposed time of departure from dock.
4. Enter estimated date of arrival at deployment site.
5. Enter proposed time of arrival at deployment site.

Section III: Applicant Signature (line numbers 6-7)

6. Applicant signs and dates pre-deployment form.
7. Applicant's agent (if necessary) signs and dates pre-deployment form.



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Contribution Verification

Important Contribution Information

- Per the General Terms and Conditions stated in the Public Reefing Agreement, the materials deployed under this agreement are now the property of the Texas Parks and Wildlife Department. As such, the materials and in kind services may be considered as a donation to TPWD.
- Internal Revenue Code 26 U.S.C. §170(a) defines "charitable contribution" to include "a contribution or gift to or for the use of a State, a possession of the United States, or any political subdivision of any of the foregoing, or the United States or the District of Columbia, but only if the contribution or gift is made for exclusively public purposes." Therefore, your donation is deductible as a charitable contribution to the extent allowed by law. Please consult with your tax advisor for additional information about your contribution. Texas Parks and Wildlife Department's Tax ID # is 74-1680372.

This form supersedes any prior report on your contribution.

Instructions for Completing the Contribution Verification Form

Section I Donor Information:

- 1 Enter date of the deployment of the artificial reef materials.
- 2 Enter the name of Public Reefing Applicant.
- 3 Enter a contact name for the Applicant (if applicable).
- 4 Enter the Applicant's mailing address.
- 5 Enter the Applicant's main phone number, facsimile number and e-mail address.

Section II Gift Type:

- 6 Enter amount of any cash donation.
- 7 Enter total estimated value of the goods and materials donated.
- 8 Enter total estimated value of in kind services donated.
- 9 Enter total estimated value of cash, goods and materials, and in kind services.
- 10 TPWD will provide purpose of donation

A copy of this sheet MUST be submitted along with the Public Reefing Agreement: Reef Unit Information form (PWD 1132B-V3400) to receive full credit for your contribution.

Section I Donor Information:

1. Date of Deployment (mm/dd/yyyy): _____
2. Name of Donor / Organization: _____
3. Contact Name at Donor / Organization: _____
4. Donor Mailing Address: _____
City: _____ State: _____ Zip: _____
5. Phone: () _____ FAX: () _____ E-mail: _____

Section II Gift Type:

	Amount
6. Cash	\$
7. Goods and Materials (Estimated Dollar Value of materials described in this agreement)	\$
8. In Kind Services (Dollar Value and Specific Descriptions)	\$
9. Total Donation (Cash + Goods + In Kind Services)	\$

10. Purpose of Donation: To create marine reef habitat in the Gulf of Mexico.